



Welcome to Jupiter Ed! Jupiter Ed is an online parent portal which provides information about current events in the classroom and your child's assignments, scores, and grades. The following is some information about the parent portal and some tips on how you can use the site.

**Parent Login** - here are some ways you can login to the site.

1. Click on the link from an email.
2. Through the Creekside Oaks website
  - a. Go to [coes.wpusd.k12.ca.us](https://coes.wpusd.k12.ca.us)
  - b. Click on **Parents**
  - c. Click on **Parent Resources**
  - d. Click on **Jupiter Ed - Parent Portal**
  - e. Click on the word **Jupiter Ed**
3. Go to <https://login.jupitered.com/login/>

Once you are logged in, check the **Semester** drop down box to make sure you are looking at the current semester. IF the semester is not the current one...

1. Click on **Semester** drop down arrow.
2. Click on the current semester.

**Messages** - click here to read any messages I have emailed.

You can also send me a message by...

1. Click on **Message**.
2. Click on **New Message**.
3. Click on **To Staff Name** drop down arrow.
4. Click on **Mrs. Rennie**.
5. Type your message (you can also attach files/documents by clicking on the paper clip symbol).
6. Click **Send**.

**To Do** - this shows you the subjects that are online with the overall grade. It also shows upcoming assignments and events.

1. Click on which subject you want more information on.
2. Information about assignments, scores, and any missing assignments will appear.

**If your child is missing an assignment that needs to be downloaded...**

1. Click on the missing assignment.
2. A screen will appear with the missing assignment.
3. Print the assignment.

*Note: Please make sure you print out the whole assignment. Many assignments are double sided and you will need to print both sides of the assignment.*

**Grades** - Shows gradebooks that are online, assignments, scores, missing assignments.

1. Check to make sure you are in the current grading period. If you are not, click on the drop down box and click on current semester.
2. Click on gradebook drop down box and click the gradebook you want to see.
3. Click on the assignment for more information.
4. Click on any attachments, if there are any, with the assignment

**Assignment** - Shows missing assignments.

**Get Files** - shows any documents that are posted.

1. Click on a gradebook.
2. Classroom and school information will be posted here. Click on any of the files/documents to open and read.

**Calendar** - this shows events, activities, assignments, scores, and missing assignments for a period of time.

1. Click on This Week drop down box to see **This Week**, **Last Week**, or the **month**.
2. You will see the assignments, your child's scores, and if there are any missing assignments (these will be in red).
3. You can also click on the name of an event or activity for any additional information that has been attached.

**If your child is missing an assignment...**

1. Click on the missing assignment.
2. A screen will appear with the missing assignment.
3. Click on the attachments (assignments) to print.

*Note: Please make sure you print out the whole assignment. Many assignments are double sided and you will need to print both sides of the assignment.*

**Report Card** - shows what the report card will look like for subjects that are online.

**Attendance** - shows absences and tardies.

**Settings** - gives options on how you want to be notified by Jupiter Ed. This is optional, you will still receive emails.

**Video Tour** - click on **Video Tour** to watch a 5 minute informational video about what the parent portal contains.

